

New Bremen Barracudas
Additional Volunteer Information

New Bremen Swim and Dive is fortunate to have a dedicated coaching staff for our children! The Swim and Dive Team Committee is made up of parent volunteers.. Without volunteers, this team would not be possible. **Please consider volunteering for a committee position.**

I am interested in volunteering for a **committee position** for the 2023 swim season:
_____ - President (two season commitment) and will be co-president the following year

_____ - Treasurer (two year commitment)

_____ - Assistant Meet Director (one season commitment but requires shadowing the position the previous year)

I am interested in volunteering for a 2023 **non-committee position**:

_____ - Certified Starter, Announcer, Stroke Judge, Turn Judge -

We are in need of certified workers and will hold a clinic for interested individuals.

Name: _____ Phone: _____

*Swim meets can only be successful with the help of volunteers. **Each family will be required to work four jobs throughout the season. This can be two parents working the same meet for two job credits. The requirement is four jobs not necessarily four meets.** Sign up sheets will be available at the parent meeting. As the meet approaches needed positions will be sent out via a Remind message and will count to obligate jobs worked.

*Parents of ONLY DIVERS will need to fulfill two jobs.

** All forms are also available on the website: www.nbswimdive.com

New Bremen Barracuda Swim and Dive Team Volunteer Descriptions

Bull-Pen Workers: (8 & Under and 9-10 helpers) Round up younger swimmers for their events and get them lined up at the blocks on time. Heat sheets will be provided so you know who & when to line up. Final event for 8 & under is event 40. 8 & Under parents should volunteer for first half shifts.

Timers/Writers: Record times during the races and write the results on paper. First half timers meet near the scorers table for instructions 10-15 minutes prior to the start of the meet. Second half timers meet near the scorers table for instructions about event #37. Timers change just prior to the start of event #41.

Runner: Collect times sheets and DQ slips after each heat and return them to the scorer's table.

Computer Scoring: (*home meets only*) Help set up & run the computer system that records & prints results as well as print out scoring labels for ribbons. On site training will be provided.

Table Workers: (*home meets only*) Place scoring labels onto ribbons/medals and sort them out for each team.

Stroke and Turn Judges: Responsible for carefully watching all swimmers to see that strokes and turns are executed legally. Must disqualify swimmers as needed. **Requires training, will be provided by the swim team.

Announcer: (*home meets only*) Announce upcoming events so that swimmers can get to their events on time. Announce heat and event numbers & starting each heat.

Whistle-Blower: Works alongside the Announcer to call, start, & complete heats. (*home meets only*)

Meet Set-up & Tear-down Workers: (*home meets only*) Assist committee member(s) with set up & tear down of equipment for the scorers table, starting system, dive blocks, flags, etc.

Executive Committee Positions

Chairpersons: Responsible for conducting off season meetings to prepare & set up the season. This includes checking to make sure the coaches are returning, setting up the fundraising, current apparel, scheduling parent meetings, swimsuit try-ons, swim clinic, judges clinic, banquet date, picture date, attending Tri-County pre and post season meetings. Plus other various duties and/or responsibilities can be delegated to other committee members.

Treasurer: Conduct all collections, deposits, & disbursement of monies. Maintains yearly roster of swimmers & divers. Works with & assists other committee members with various tasks such as ordering awards, setting up & collecting cash box for the concession stand, maintaining database roster for both the swim & dive coaches.

Secretary: Attend off season meetings and record minutes & provide to committee members. Assist in scheduling parent meetings, swimsuit try-ons, swim clinic, pictures, etc. May also need to assist with fundraising organization.

Meet Manager(s): Set up workers for both the home & away meets. Enter information onto the Swim & Dive Team's website. This position requires contact with swim & dive parents & you must be present at the swim meets. Print up the job schedules and have them available to distribute in swimmer/diver files. At least one other committee member will be on hand for assistance in organizing, set-up, & running the meets.

Support Committee: General assistance to Chairpersons, Treasurer, Secretary, & Meet Manager. Duties may include but are not limited to: banquet organizing, awards purchase, website updates (ie. posting announcements, meet information, results etc), Organizing, distributing & collection of fundraising cards & monies.